

# Application For Non-Profit Organization Soliciting Permit

## City of Eden Prairie

Police Department • Licensing

8080 Mitchell Road • Eden Prairie, MN 55344

Phone: (952) 949-6200 • TDD: (952) 949-8399 • Fax (952) 949-6203



### REQUIREMENTS

1. Supply proof of non-profit status from the state where organized.
2. Provide a list of all people who will be working in Eden Prairie. Provide the following for each individual:
  - a. First, middle, and last name (FULL NAMES, not initials)
  - b. Date of birth
  - c. Driver's License or State ID number and state issued by
  - d. Local address and telephone number
3. Provide credentials in writing to all of your members, agents, or representatives conducting solicitation stating the name of the organization, name of agent, and purpose of solicitation.
4. Sign application in the presence of a Notary Public.

### INFORMATION - Please Print

Name of organization: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

State the purpose of the solicitation: \_\_\_\_\_

Names, titles, and addresses of director(s)/officer(s):

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

Date(s) of solicitation: \_\_\_\_\_ Day(s) of week & hours of solicitation: \_\_\_\_\_

Will there be a commission, fee, wage, or emolument to be expended in connection with such solicitation? \_\_\_\_\_

If yes, state amount and describe. \_\_\_\_\_

I swear that all of the information contained on this form to be true. I authorize investigation of all statements on this application. I understand that the misrepresentation or the omission of facts called for shall be just cause of the denial of the requested application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signed and sworn to before me, a Notary  
Public in and for the State of MN, County of  
Hennepin, on \_\_\_\_\_

Notary Signature \_\_\_\_\_

[Notary seal]



## Section Title: Peddlers – Non-Profit Organizations

Section: 5.37

**Subd. 4. Exemptions.** The terms of this Section do not include the acts of persons selling personal property at wholesale to dealers in such articles, not to newsboys, nor to the acts of merchants or their employees in delivering goods in the regular course of business, nor to the sale of farm or garden products by the person producing the same at the location where such products are produced, which production shall be proven by the vendor, nor sales of admissions by local school students to a school function. Nothing contained in this Section prohibits any sale required by statute or by order of any court, or prevents any person conducting a bona fide auction sale pursuant to law. Nor shall Subd. 5 apply to solicitations by any organization for philanthropic, religious or educational causes if the following procedure has been accomplished: the requesting entity must file a sworn application in writing on a form to be furnished by the City Clerk which shall give the following information:

- A. Name and purpose of the cause for which exemption is sought.
- B. Names and addresses of the officers and director of the organization.
- C. Period during which solicitation is to be carried on.
- D. Whether or not any commission, fee, wages, or emoluments are to be expended in connection with such solicitation and the amount thereof.
- E. Certificate of non-profit status from the state where organized.

Upon being satisfied of the philanthropic, religious or educational cause of such organization, the City Clerk shall issue a permit without charge to such organization, association or corporation to solicit in the City. Such organization shall furnish all of its members, agents, or representatives conducting solicitation credentials in writing stating the name of the organization, name of agent and purpose of solicitation.